

# Progress Update

A progress update has been prepared with current project status and next steps.

## Project Details

**Project number**  
CRP-2026-002

**Project name**  
461 W 2110 S

**Client**  
Mountain Time

**Property**  
461 W 2110 S

**Address**  
461 W 2110 S, Heber City, UT 84032

**Project status**  
Awaiting Client Approval

**Priority**  
normal

**Scheduled start date**  
Jun 19, 2026

**Target completion date**  
Jun 29, 2026

**Actual completion date**  
Jun 16, 2026

## Scope

### Repairs

- Repairs: KITCHEN  
Cabinet Repair
  - Repair upper kitchen cabinet located on the upper left side of the stove.
  - Verify cabinet door alignment and functionality.
- Appliance Maintenance
  - Diagnose and repair two non-functioning stove burners....

### Cleaning

- Cleaning: GENERAL REQUIREMENTS
  - Property must be cleaned after all repair work has been completed.
  - Remove all dust, debris, and construction residue generated during repairs.

- Leave property in move-in ready condition.
- All cleaning products and equipment to be provided by cleaning contractor.

## KITCHEN

### Appliances

- Deep clean stove, including burners and cooktop.
- Deep clean oven interior and exterior.
- Clean range hood and remove grease buildup.
- Deep clean refrigerator interior and exterior.
- Deep clean freezer interior and exterior.

### Cabinets

- Clean all kitchen cabinets inside and outside.
- Remove dust, grease, food residue, and debris.
- Sanitize cabinet shelves and surfaces.

### General Kitchen Cleaning

- Clean countertops and backsplash.
- Clean and sanitize sink and fixtures.
- Clean cabinet hardware.
- Clean baseboards and trim.
- Sweep and mop floors.

## BATHROOMS

### General Bathroom Cleaning

- Clean and sanitize toilets.
- Clean and disinfect sinks and countertops.
- Clean bathtubs and shower enclosures.
- Remove soap scum and mineral deposits.
- Clean mirrors.
- Clean cabinet exteriors.
- Clean light fixtures and vents.
- Sweep and mop floors.

### Detail Cleaning

- Clean baseboards.
- Remove dust from corners and wall surfaces.
- Sanitize all high-touch surfaces.

## BEDROOMS

### General Cleaning

- Sweep and mop all flooring surfaces.
- Vacuum as necessary.
- Dust walls and remove cobwebs.
- Clean baseboards and trim.
- Clean doors and door frames.
- Clean closet interiors.
- Clean window sills and tracks.

## LIVING ROOM AND COMMON AREAS

## General Cleaning

- Sweep and mop flooring.
- Remove dust from walls and surfaces.
- Clean baseboards and trim.
- Clean doors and door frames.
- Clean window sills and tracks.
- Remove cobwebs.
- Dust vents and light fixtures.

## LAUNDRY ROOM

### General Cleaning

- Clean walls and remove visible dirt or marks.
- Clean utility connections and exposed surfaces.
- Sweep and mop floor.
- Clean baseboards and trim.

## BASEMENT

### General Cleaning

- Remove dust and debris from all accessible areas.
- Sweep and mop floors.
- Clean walls where necessary.
- Remove cobwebs.
- Clean window areas and ledges.
- Clean baseboards and trim.

## GARAGE

### General Cleaning

- Sweep garage floor.
- Remove loose debris and dirt.
- Clean accessible surfaces as needed.

## FINAL DETAIL CLEANING

### Property-Wide Quality Control

- Remove all remaining dust generated from repairs.
- Spot clean walls as necessary.
- Verify all rooms are free of debris.
- Verify all surfaces are clean and presentable.
- Verify property is in move-in ready condition.

## Landscaping

- Landscaping: Front Yard
- Remove overgrown weeds and vegetation.
- Clean landscape beds.
- Remove debris and organic material.
- General landscape cleanup.
- Restore curb appeal and overall property presentation.

### Backyard

- Remove trash and debris.

- Remove weeds and overgrown vegetation.
- General landscape cleanup.

## Vendors Used

### Horacio Garcia

Repairs - assigned

## Current Status

### Status

Awaiting Client Approval

### Date/time of update

Jul 1, 6:49 PM

## Client Notes

### Client notes

Owners will be coming to the property on friday 19. CRP has to delivery keys and talk to owners. They want to do some of the work by themselves

## Next Steps

- Review scope and current status.
- Confirm any authorization, schedule, or inspection updates.
- Contact CRP Group / Back to Market with questions or requested changes.

Carlos Rojas

CRP Group / Back to Market

Property Turnover Coordination